

## ENVIRONMENTAL POLICY STATEMENT

David Smith Contractors Ltd (the 'Organisation') recognises the importance of environmental protection and is committed to operating its business responsibly and in compliance with all legal requirements relating to the provision of construction, demolition and related services. It is the Organisation's declared policy to operate with and to maintain good relations with all regulatory bodies.

It is the Organisation's objective to carry out all measures responsibly practicable to meet, exceed or develop all necessary or desirable requirements and to continually improve environmental performance through the implementation of the following:

- a) Assess and regularly re-assess the environmental effects of the Organisation's activities
- b) Training of employees in environmental issues
- c) Minimise the production of waste
- d) Minimise material wastage
- e) Minimise energy wastage
- f) Promote the use of recyclable and renewable materials
- g) Reduce and/or limit the production of pollutants to water, land and air
- h) Control noise emissions from operations
- i) Minimise the risk to the general public and employees from operations and activities undertaken by the Organisation

This Policy is communicated to all employees, suppliers and sub-contractors and is made available to the public.

Signed: *David Smith*

Name: David Smit

Title: Director

Date: 2nd April 2021

Review Date: 2nd April 2022



# David Smith Contractors Ltd

## Civil & Demolition Contractors

### 1.0 ROLES AND RESPONSIBILITIES

The key members of staff will be chosen for a project based on their experience and training. The main responsibilities are detailed below:

#### 1.1 Project Manager

- i. Has overall responsibility for ensuring that the project prepares and implements the Project Environmental Management Plan (PEMP), together with procedures and method statements, and complies with all legislative and contract requirements.
- ii. Promotes a positive environmental culture and ensures sufficient resources (people, time and money) are available to plan, execute and monitor environmental aspects of the contract.
- iii. Is responsible for deciding appropriate actions resulting from the company's and client environmental audits, environmental incidents and complaints.
- iv. Is responsible for the management of relationships between the company, external environmental organisations / agencies and the general public.
- v. Has overall responsibility for all aspects related to environmental issues and to ensure the company's Environmental Policy and Objectives are upheld.
- vi. Is responsible for ensuring that any consents and permits are in place.



### 1.2 General Foreman / Foreman / Site Manager

- i Ensures the project is constructed in accordance with the contract, project drawings and the environmental requirements of the PEMP.
- ii Organises labour, plant, transport and equipment to perform the work in accordance with the environmental requirements.
- iii Is responsible for ensuring all subcontractors are aware of the company's Environmental Policy and the requirements of the PEMP, procedures and method statements.
- iv Implements the PEMP Environmental Procedures and Method Statements
- v Implements agreed actions resulting from audits and inspections

### 2.0 TRAINING AND COMMUNICATION

The Project Manager shall make an assessment of the project staff to identify what environmental training and awareness may be required.

Project Manager shall make arrangements to ensure that sufficient training is delivered to personnel.

The training is based on the requirements of the client, the Company EMS and training matrix.

All staff and subcontractors shall be inducted on their joining the contract, and given regular tool box talks on specific environmental issues. All types of training shall be recorded.

The Project Manager shall ensure that the monthly environmental reports are sent to the HSE Department if there is anything to report.

The Project Manager, and other staff as required, shall attend regular meetings with the Client to monitor progress with regard to Project Environmental Objectives and Targets, to review results of environmental audits and discuss other environmental matters in accordance with the Client's wishes.



### 3.0 COMMUNICATION & COMPLAINTS LOG

A copy of all communications with external authorities and any complaints from members of the public. The copy will be held at Head Office in Crimond and maintained by the Contracts Manager. A copy will also be sent to site.

